

**PORT OF OSWEGO**  
AUTHORITY



**Regular Meeting of the Board of Directors of the Port of Oswego Authority**

**Friday, March 19, 2021  
2:00 pm Zoom Meeting**

**AGENDA - Amended**

**Regular Meeting –**

- 1. Call to Order.**
- 2. Motion 03-19-2101: To approve the Minutes of 02-01-2021 (Exhibit A)**
- 3. Administrative Operational Report(s): (Exhibit B)**
- 4. Administrative Financial Reports: (A) Primary and (B) Subsidiary**
  - A. Motion 03-19-2102: To accept January & February Primary Financial Reports: (Exhibit C-1)**
    - Cash Position**
    - Balance Sheet**
    - Income Statement**
  - B. Motion 03-19-2103: To accept January & February Subsidiary Financial Reports: (Exhibit C-2)**
    - Monthly Bills**
    - Accounts Payable**
    - Accounts Receivable**
    - Loan Summary**
    - Schedule of Assets**
    - Sales Report**
- 5. Chairman's Report**

**MISSION STATEMENT**

The mission of the Port of Oswego Authority is to serve as an economic catalyst in the *Central New York Development Council District Region* by providing diversified and efficient transportation services and conducting operations in a manner that promotes regional growth and development while being mindful of our responsibility to serve as a steward of the environment.

## 6. Committee Reports

- a. Executive Committee
- b. Audit and Finance Committee – Discuss appointment of Auditors
- c. Governance Committee
- d. Planning and Development Committee

## 7. Old Business

## 8. New Business

- **Motion 03-19-2104** Resolution determining that the adoption of Comprehensive Plan Vision 2030 will not have a significant effect on the environment; and authorize the Executive Director to sign all necessary documents and make submission. (Exhibit D)
- **Motion 03-19-2105** Motion to authorize the Executive Director to complete the New York State Department of State Coastal Management Program Coastal Assessment Form and submit it to the Department of State. (Exhibit E)
- **Motion 03-19-2106** Motion to authorize the Executive Director to enter into a One year, one line agreement with the International Union of Operating Engineers, Local Union 158. (Exhibit F)
- **Motion 03-19-2107** Motion to authorize the Executive Director to apply for a Passenger Freight and Rail Grant for the purpose of matching the Federal share of the Harbor Deepening of Oswego Harbor. (Exhibit G)
- **Motion 03-19-2108** Motion to authorize the Executive Director to sign a Memorandum of Understanding (MOU) Extension with Acadia Energy Corp. (Exhibit H)
- **Motion 03-19-2109** Motion to approve the Comprehensive Plan Vision 2030.
- **Motion 03-19-2110** Motion to authorize the Executive Director to negotiate an Amended and Restated Lease Agreement with Sprague Operating Resources, LLC and WT Terminal, LLC. (Exhibit I)
- **Motion 03-19-2111** Resolution determining that the undertaking of the Restoration of Goble Dry Dock Project will not have a significant effect on the environment. (Exhibit J)
- **Motion 03-19-2112** Motion to authorize the Executive Director to enter into a lease agreement with Shark-ATTACH, LLC for office space at the Port of Oswego Authority. (Exhibit K)
- **Motion 03-19-2113** Motion to appoint Bowers & Company, CPA's to perform the Port of Oswego Authority FY 2020-2021 audit.

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9. **Motion 03-19-21** : To move to executive session to discuss customer contract negotiations and ILA labor negotiations and land issues.
10. **Motion 03-19-21** : To resume regular session
11. **AD HOC MOTIONS REQUIRED AS A RESULT OF MEETING BUSINESS:**  
**Motion 03-19-21** : To
12. **Motion 03-19-21** : To adjourn the regular monthly meeting

**Next Scheduled Regular Monthly Board Meeting is April 5, 2021**

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**Annual Meeting of the Board of Directors of the Port of Oswego Authority**

**Friday, March 19, 2021**

**Immediately following the 2:00 pm Regular Monthly Zoom Meeting**

**AGENDA - Amended**

**Annual Meeting –**

- 1. Call to Order**
- 2. Motion AM 2101 - Approval of Prompt Payment Policy Pursuant to Section 2880 of the Public Authorities Law (Exhibit A)**
- 3. Motion AM 2102 - Review and approve the adoption of Guidelines for Awarding of Personal Service Contracts Pursuant to Section 2879 of the Public Authorities Law (Exhibit B)**
- 4. Motion AM 2103 - Review and approve the Port of Oswego Authority Property Disposition Policy (Exhibit C)**
- 5. Motion AM 2104 - Review and approval of Minority and Women’s Business Enterprise (WMBE) Procurement Strategy (Exhibit D)**
- 6. Motion AM 2105 - Review and approve the adoption of Service-Disabled Veteran Owned Business (SDVOB) Goal Plan (Exhibit E)**
- 7. Motion AM 2106 - Review and approve the NYS Agencies/Authorities/Commissions Agency Master Goal Plan inclusive of the Port’s Mission Statement and KPIs (Exhibit F)**
- 8. Motion AM 2107 - Approval of the FY 2021-2022 Annual Operating Budget (Exhibit G)**
- 9. Appointments and Elections**
  - **Appointment of Legal Counsel for FY 2021-2022 (Exhibit H) – Bousquet Holstein, PLLC**
  - **Election of Board Officers for FY 2021-2022 (Exhibit I)**
    - **Chairman**
    - **Vice-Chairman**
    - **Secretary/Treasurer**
- 10. Adjourn**

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