



PORT OF OSWEGO
AUTHORITY

Regular Meeting of the Board of Directors of the Port of Oswego Authority

Monday, March 2, 2020

5:30 pm

AGENDA

Regular Meeting –

- 1. Call to Order.**
- 2. Motion 03-02-2001: To approve the Minutes of 02-03-2020 (Exhibit A)**
- 3. Administrative Operational Report(s): (Exhibit B)**
- 4. Administrative Financial Reports: (A) Primary and (B) Subsidiary**
 - A. Motion 03-02-2002: To accept January Primary Financial Reports: (Exhibit C-1)**
 - Cash Position**
 - Balance Sheet**
 - Income Statement**
 - B. Motion 03-02-2003: To accept January Subsidiary Financial Reports: (Exhibit C-2)**
 - Monthly Bills**
 - Accounts Payable**
 - Accounts Receivable**
 - Loan Summary**
 - Schedule of Assets**
 - Sales Report**
- 5. Chairman’s Report**
- 6. Committee Reports**
 - a. Executive Committee**
 - b. Audit and Finance Committee**
 - c. Governance Committee**
 - d. Planning and Development Committee**

MISSION STATEMENT

The mission of the Port of Oswego Authority is to serve as an economic catalyst in the *Central New York Development Council District Region* by providing diversified and efficient transportation services and conducting operations in a manner that promotes regional growth and development while being mindful of our responsibility to serve as a steward of the environment.

7. Old Business

8. New Business

- **Motion 03-02-2004** Motion to accept \$15,000,000.00 funding and terms of agreement of the contract from the NYS Department of Transportation, for the Central New York Agricultural Export Center, and to authorize the Executive Director to sign all agreements associated with it.
- **Motion 03-02-2005** Motion to approve the updated Employee Handbook for 2020.
- **Motion 03-02-2006** Motion to authorize the Executive Director to complete the crane purchase and deliver.
- **Motion 03-02-2007** Motion to authorize the Executive Director to apply for the Build 2020 Grant and Port Infrastructure Grant 2020.

9. Motion 03-02-20 : To move to executive session to discuss customer contract negotiations and ILA labor negotiations.

10. Motion 03-02-20 : To resume regular session

11. AD HOC MOTIONS REQUIRED AS A RESULT OF MEETING BUSINESS:

Motion 03-02-20 : To

12. Motion 03-02-20 : To adjourn the regular monthly meeting

Next Scheduled Regular Monthly Board Meeting is April 6, 2020

MISSION STATEMENT

The mission of the Port of Oswego Authority is to serve as an economic catalyst in the *Central New York Development Council District Region* by providing diversified and efficient transportation services and conducting operations in a manner that promotes regional growth and development while being mindful of our responsibility to serve as a steward of the environment.



Annual Meeting of the Board of Directors of the Port of Oswego Authority

Monday, March 02, 2020

Immediately following the 5:30 pm Regular Monthly Meeting

AGENDA

Annual Meeting –

- 1. Call to Order**
- 2. Motion AM 2001 - Approval of Prompt Payment Policy Pursuant to Section 2880 of the Public Authorities Law (Exhibit A)**
- 3. Motion AM 2002 - Review and approve the adoption of Guidelines for Awarding of Personal Service Contracts Pursuant to Section 2879 of the Public Authorities Law (Exhibit B)**
- 4. Motion AM 2003 - Review and approve the Port of Oswego Authority Property Disposition Policy (Exhibit C)**
- 5. Motion AM 2004 - Review and approval of Minority and Women’s Business Enterprise (WMBE) Procurement Strategy (Exhibit D)**
- 6. Motion AM 2005 - Review and approve the adoption of Service-Disabled Veteran Owned Business (SDVOB) Goal Plan (Exhibit E)**
- 7. Motion AM 2006 - Review and approve the NYS Agencies/Authorities/Commissions Agency Master Goal Plan inclusive of the Port’s Mission Statement and KPIs (Exhibit F)**
- 8. Motion AM 2007 - Approval of the FY 2020-2021 Annual Operating Budget (Exhibit G)**
- 9. Appointments and Elections**
 - **Appointment of Legal Counsel for FY 2020-2021 (Exhibit H)**
 - **Election of Board Officers for FY 2020-2021 (Exhibit I)**
 - **Chairman**
 - **Vice-Chairman**
 - **Secretary/Treasurer**
- 10. Adjourn**

MISSION STATEMENT

The mission of the Port of Oswego Authority is to serve as an economic catalyst in the *Central New York Development Council District Region* by providing diversified and efficient transportation services and conducting operations in a manner that promotes regional growth and development while being mindful of our responsibility to serve as a steward of the environment.