



**Regular Board Meeting in the Board Room of the
Port of Oswego Authority**

Monday, February 5, 2018

5:30 pm

AGENDA

- 1. Call to Order.**
- 2. Motion 02-05-1801: To approve the Minutes of 01-10-2018 (Exhibit A)**
- 3. Administrative Operational Report(s): (Exhibit B)**
- 4. Administrative Financial Reports: (A) Primary and (B) Subsidiary**
 - A. Motion 02-05-1802: To accept Primary Financial Reports: (Exhibit C-1)**
 - Cash Position**
 - Balance Sheet**
 - Income Statement**
 - B. Motion 02-05-1803: To accept Subsidiary Financial Reports: (Exhibit C-2)**
 - Monthly Bills**
 - Accounts Payable**
 - Accounts Receivable**
 - Loan Summary**
 - Schedule of Assets**
 - Sales Report**
 - Repairs Report**
- 5. Chairman's Report**
- 6. Committee Reports**
 - a. Executive Committee**
 - b. Audit and Finance Committee**
 - c. Governance Committee**
 - d. Planning and Development Committee**
- 7. Attorney's Report**

MISSION STATEMENT

The mission of the Port of Oswego Authority is to serve as an economic catalyst in the *Central New York Development Council District Region* by providing diversified and efficient transportation services and conducting operations in a manner that promotes regional growth and development while being mindful of our responsibility to serve as a steward of the environment.

8. Old Business

9. New Business

- **Motion 02-05-1804:** Resolution authorizing the Acting Executive Director to finalize the Extension Agreement with Novelis for the 2 year extension of existing Lease of Novelis' "Wellness Center" located on the Port's Property at 2082 County Route 1 through December 2019 for an annual rent of \$28,119.00 (\$2,343.25 Monthly). (Exhibit D)
- **Motion 02-05-1805:** Resolution to approve changes to the paid time off policies for vacation, personal and sick time, as reviewed and approved by the Governance Committee, updating the entitlement based upon anniversary year of employment and earned vacation time based upon an accrual rather than allotment basis. (Exhibit E)

10. Motion 02-05-18 : To move to executive session to discuss ILA Contract Negotiations.

11. Motion 02-05-18 : To resume regular session

12. AD HOC MOTIONS REQUIRED AS A RESULT OF MEETING BUSINESS:

Motion 02-05-18 : To

Motion 02-05-18 : To

Motion 02-05-18 : To

13. Motion 02-05-18 : to adjourn meeting.

Next Scheduled Monthly Board Meeting – 03/05/2018

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