

PORT OF OSWEGO AUTHORITY

Regular Board Meeting July 29, 2014 at 5:30 pm

CALL TO ORDER

Terrence Hammill – Chairman, Thomas Gillen – Secretary/Treasurer, Jerry Brown, Kirk Coates, Dave Schermerhorn, John Smith, Kenneth Stevens, Zelko Kirincich - Executive Director, Mike Shanley – Counsel
Excused – Michael Carroll – Vice Chairman

CONSENT AGENDA

Mr. Smith made a motion to approve the consent agenda and Mr. Brown seconded it. Motion passed. Motion 07-29-1401

ADMINISTRATIVE REPORT – Executive Director & Administrative Services Manager

Reviewed the Barge Discharge Stats; noting that our discharge performance remains high and we continue to monitor the discharge hourly. Our discharge rate is well above what the customers expect, but there are many factors that have an impact on it such as weather and equipment failure. WE submitted our first quarterly report for the project to TIGER 5 US Department of Transportation, including the SF-424 and narrative. We completed the quarterly report for the Northern Regional Commission. This grant was for the additional rail spur for the rail system within the Port. The New York State Domestic Violence and the Workplace Bi-Annual Reports have been completed and submitted. The Grucci fireworks barge is set up at the east dock in preparation for the annual Harborfest Fireworks Show. The port has 24 hour security during the time it is at the port. We attended the Minority and Woman Owned Business Enterprise quarterly web conference on goals and the new regulations. Our goal was 20% for 2013-2014 and we achieved 34.69%.

ATTORNEY

No report

OLD BUSINESS

No Old Business

NEW BUSINESS

Mr. Stevens made a resolution to authorize the Executive Director to approve any necessary change orders on behalf of the Board for up to 10% of the Oswego Intermodal Center rail whole contract amount and Mr. Smith seconded it. Motion passed. Motion 07-29-1402

EXECUTIVE SESSION

Mr. Coates made a motion to go into Executive Session to discuss personnel matters and Mr. Smith seconded it. Motion passed. Motion 07-29-1403

Mr. Stevens made a motion to come out of Executive Session and Mr. Brown seconded it. Motion passed. Motion 07-29-1404

ACTION FROM EXECUTIVE SESSION

No Action from Executive Session

Chairman Hammill presented information to the board members regarding the Board Members Handbook that needs to be updated. After 2005 New York State revised the responsibilities of the Independent Authorities Budget Office, compliance review process, powers of the public authorities office, board member training, board of directors duties and responsibilities, board of directors ethics and responsibilities, fiduciary duties and statement, new board orientation, FAQs, annual board of directors evaluations, executive director and board relationship, board vs executive directors roles, roles of board officers and members, relationship of board chairman and executive director. We will be making arrangements for training of all board members that have not yet gone thru it

ADJOURN REGULAR SESSION

Mr. Coates made a motion to adjourn and Mr. Smith seconded the motion. Motion passed. Motion 07-29-1405

A handwritten signature in cursive script, appearing to read "Thomas Gillen".

Thomas Gillen, Secretary/Treasurer