

PORT OF OSWEGO AUTHORITY
Regular Monthly Meeting
Monday, July 17, 2023

CALL TO ORDER: Mr. Enwright called the meeting to order at 4:34 PM.

PRESENT: Francis Enwright - Chairperson; Constance Cosemento - Vice Chairperson; Stanley Delia, Kathleen Macey, Tom Schneider, Diane Zeller, and William Scriber - Executive Director.

ALSO PRESENT: Pat McMahon - Supervisor of Development & Maintenance, Kim Natoli - Port Employee, Carl Rode and Bryan Bayer with C&S Engineers, Micha Ordway - Port Counsel with Bousquet Holstein PLLC, and Allyson Phillips, Esq. with Young/Sommer LLC on Zoom.

Dr. John Kares Smith joined the meeting at 4:41 PM.

PRESENTATION

A presentation was made by Allyson Phillips, Esq. with Young/Sommer LLC in regards to the Port of Oswego Authority Dome 4 Redesign Plan/SEQR (State Environmental Quality Review). Presentation included the overall SEQR procedure, history of the Dome 4 structure, design of the structure, and the process going forward. Several Board members had questions on the process and design, which were addressed by the attorney.

Motion 07-17-2301: A motion was made by Ms. Cosemento to declare the POA Board's intent to act as Lead Agency for the Dome 4 Redesign Project SEQR. Mr. Delia seconded the motion.

Roll Call:

Ms. Cosemento	Yes	Mr. Delia	Yes
Dr. Kares Smith	Yes	Ms. Zeller	Yes
Ms. Macey	Yes	Mr. Enwright	Yes
Mr. Schneider	Yes		

Motion passed. 7-Aye, 0-Nay.

Motion 07-17-2302: A motion was made by Dr. Kares Smith to move to executive session at 5:03 PM for ILA negotiations and compensatory time rules. Ms. Zeller seconded the motion. Motion passed. 7-Aye, 0-Nay.

Motion 07-17-2303: A motion was made by Mr. Schneider to resume the regular monthly meeting at 6:15 PM. Motion seconded by Dr. Kares Smith. Motion passed. 7-Aye, 0-Nay.

APPROVAL OF MINUTES

Motion 07-17-2304: A motion was made by Ms. Zeller to approve the minutes of the June 28, 2023 meeting. Motion was seconded by Dr. Kares Smith. Motion passed. 7-Aye, 0-Nay.

ADMINISTRATIVE OPERATIONAL REPORT

Mr. Scriber, Executive Director, presented the Administrative Operational Report to the Board and addressed any questions or comments.

Report Topics:

Monthly operations update – June 2023

Update on projects:

- West-side Marina Project – change the docks from chain and weights to spuds (connections for the docks). One company is able to drive the spuds for the docks.
- Short Sea Shipping Project – will review the final report on Wednesday; Novelis is interested in the concept.
- RV Park – contractor will be lining out the sewer system to connect and curb cut; city will be doing a courtesy inspection. Possible completion by the end of August; the water and electric are installed, need the sewer connection across parking lot to the pump at mechanic's garage.
- Breakwall Projects – discussed contracts.
- Windmill projects – looks positive; received quotes on fencing for the projects, as well as a quote for re-establishing the road at the area the Port leased last year where there has been damage done by the previous owner.
- EDA Grant – working with C&S engineers and are in the final stage of this grant review. This grant is to add additional rail to the Port's property, as well as for a new ship loader system for the granary. Ship loader system will have an articulating head.
- Novelis – confirmation that representatives will be at the Port in August, will discuss transloading and storage purposes for large slabs, looking favorable.
- Report – will be on a call this week with the American Great Lakes Port Society, St. Lawrence Seaway Development, and U.S. DOT in regards to a report on the impact of shipping on the Great Lakes, which is done every five years; the full report will be released next week.

ADMINISTRATIVE FINANCIAL REPORTS

Motion 07-17-2305: A motion was made by Mr. Schneider to accept the June Primary and Subsidiary Financial Reports as presented. Motion seconded by Ms. Macey. Motion passed. 7-Aye, 0-Nay.

Primary Financial Reports

Cash Position
Balance Sheet
Profit & Loss Statement
Marina Profit & Loss Statement

Subsidiary Financial Reports

Monthly Bills
Accounts payable
Accounts Receivable
Loan Summary
Schedule of Assets
Sales Report

Chairman's Report: Mr. Enwright had nothing new to report.

COMMITTEE REPORTS:

Executive Committee: Ms. Cosemento reported that she made contact at the Oswego Public Library to inquire if the Port could submit a hardcopy of Dome 4 Redesign SEQR for public view; Oswego Public Library agreed to do this.

Audit and Finance Committee: Mr. Schneider had nothing new to report.

Governance Committee: Dr. Kares Smith had nothing new to report.

Planning and Development Committee: Ms. Macey advised that the Committee had a meeting. Ms. Macey explained that Ms. Cosemento, Mr. Enwright, and she went on a tour at the new west-side marina. Discussions were on possible three-season usage and the potential of the property. Also, Mr. Scriber commented on future dewatering the LT-5 Tug and stabilizing the Derrick Barge.

Ms. Zeller left the meeting at 6:36 PM.

OLD BUSINESS: None.

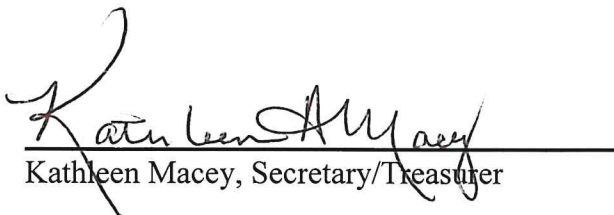
NEW BUSINESS:

Motion 07-17-2306: A motion was made by Mr. Schneider to authorize use of the Port of Oswego Authority west-side parking lot for the 2023 Haborfest amusement rides. Mr. Scriber amended this motion to include helicopter rides at the west-pier. Motion was seconded by Ms. Macey. Motion passed. 6-Aye, 0-Nay.

Motion 07-17-2307: A motion was made by Ms. Cosemento for the Port of Oswego Authority to make a \$250.00 donation to the Oswego Bookmobile in memory of Mrs. Martha L. Hammill, who recently passed away. The motion was seconded by Dr. Kares Smith. Motion passed. 6-Aye, 0-Nay.

ADJOURNMENT

Motion 07-17-2308: A motion was made by Mr. Delia and seconded by Dr. Kares Smith to adjourn the regular monthly meeting at 6:50 PM. Motion passed. 6-Aye, 0-Nay.


Kathleen Macey, Secretary/Treasurer