

**PORT OF OSWEGO AUTHORITY**  
**Regular Meeting July 12, 2021**

**CALL TO ORDER** (at 5:31pm)

Francis Enwright - Chairperson, Constance Cosemento – Vice-Chairperson, Ranjit Dighe - Secretary/Treasurer, John Kares Smith, Thomas Schneider (Video), William Scriber - Executive Director

Guest – Ryan Suser, Attorney – Bousquet Holstein, PLLC

**EXECUTIVE SESSION**

**Motion 07-12-2107** – Mr. Enwright made a motion to enter into Executive Session to discuss legal issues at 5:34pm. The motion was seconded by Mr. Kares Smith. Motion Passed 5-0.

**Motion 07-12-2108** – Mrs. Cosmento made a motion to resume Regular Session at 6:36pm. The motion was seconded by Mr. Kares Smith. Motion Passed 5-0.

Mr. Schneider excused himself from the remainder of the meeting, prior to resuming regular session. Mr. Schneider approves of the following motions and will sign an Action Taken by Unanimous Consent:

- **Motion 07-12-2101** - Accept the May Primary Financial Reports.
- **Motion 07-12-2102** - Accept the May Secondary Financial Reports.
- **Motion 07-12-2103** - Award Warehouse Lab Renovations – Package #6 Grain Handling Improvements Project; as recommended by the engineers after review and authorize the Executive Director to sign all necessary paperwork.
- **Motion 07-12-2104** - Approve the Port of Oswego Authority Employee Handbook Policy changes.

**FINANCIAL REPORTS**

**Motion 07-12-2101** – Mrs. Cosemento made a motion to approve the Primary Financial Reports for the month of May. The motion was seconded by Mr. Kares Smith. Motion passed 5-0.

**Motion 07-12-2102** – Mr. Kares Smith made a motion to approve the Subsidiary Financial Reports for the month of May. The motion was seconded by Mr. Dighe. Motion passed 5-0.

**NEW BUSINESS**

**Motion 07-12-2103** – Mrs. Cosemento made a motion to award the Warehouse Lab Renovations – Package #6 Grain Handling Improvements Projects; as recommended by the engineers to the following companies and to authorize the Executive Director to sign all necessary paperwork.

- General Construction – Bellows Construction Specialties, LLC for \$159,767.00
- HVAC – J&A Mechanical Contractors, Inc. for \$74,740.00
- Plumbing – J&A Mechanical Contractors, Inc. for 55,990.00
- Electrical – Rombough Electric, Inc. for \$49,000.00

The motion was seconded by Mr. Kares Smith. Motion Passed 5-0.

**Motion 07-12-2104** – Mrs. Cosemento made a motion to approve the Port of Oswego Authority Employee Handbook Policy changes. The motion was seconded by Mr. Dighe.  
Motion Passed 5-0.

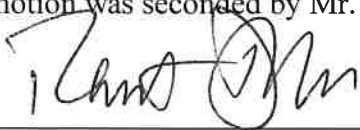
### **EXECUTIVE SESSION**

**Motion 07-12-2105** – Mr. Enwright made a motion to enter into Executive Session to discuss ILA Labor Negotiations at 6:55pm. The motion was seconded by Mr. Kares Smith. Motion Passed 4-0.

**Motion 07-12-2106** – Mrs. Cosemento made a motion to resume Regular Session at 7:02pm. The motion was seconded by Mr. Kares Smith. Motion Passed 4-0.

### **ADJOURN**

**Motion 07-12-2109** – Mrs. Cosemento made a motion to adjourn the meeting at 7:04pm. The motion was seconded by Mr. Kares Smith. Motion Passed 4-0.



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Ranjit Dighe, Secretary

**ACTION BY WRITTEN CONSENT  
THE BOARD OF DIRECTORS OF THE PORT OF OSWEGO AUTHORITY**

The undersigned, being a member of the Board of Directors of the Port of Oswego Authority (“Port”), a New York State Public Authority, acting by written consent do hereby consent to the adoption of the following resolutions and direct that this Unanimous Written Consent (“Consent”) be filed with the minutes of the proceedings of the Board of Directors (“Board of Directors”) of the Port:

WHEREAS, Mr. Schneider excused himself from the remainder of the meeting, prior to the following resolutions. Mr. Schneider expressed his approval the following resolutions prior to leaving the meeting and wishes to provide his written consent:

- **Motion 07-12-2101: To accept the May Primary Financial Reports**
- **Motion 07-12-2102: To approve the May Secondary Financial Reports**
- **Motion 07-12-2103: To award the Warehouse Lab Renovations – Package #6 Grain Handling Improvements Project; as recommended by the engineers after review and authorize the Executive Director to sign all necessary paperwork**
- **Motion 07-12-2104: To approve the Port of Oswego Authority Employee Handbook Policy changes**

WHEREAS, Mr. Schneider, member of the Board of Directors’ has had the opportunity to fully research and analyze the resolutions as necessary to fulfill their Directors’ fiduciary obligations;

NOW THEREFORE, it is hereby:

**RESOLVED**, that Mr. Schneider, member of the Board of Directors, consents to the resolutions listed above.

The undersigned direct that an executed copy of this Consent shall be filed with the minutes of the proceedings of the Board of Directors.

IN WITNESS WHEREOF, the undersigned director duly executed this Consent to be effective as of July 12, 2021.

  
\_\_\_\_\_, Date Aug 1 2021  
Thomas Schneider, Board Member