

PORT OF OSWEGO AUTHORITY
Regular Monthly Meeting
Monday, May 15, 2023

CALL TO ORDER: Ms. Cosemento called the meeting to order at 4:36 PM.

PRESENT: Francis Enwright - Chairperson on Zoom; Constance Cosemento - Vice Chairperson; Stanley Delia, Kathleen Macey, Dr. John Kares Smith, Tom Schneider, Diane Zeller, and Pat McMahon - Supervisor of Development & Maintenance.

ALSO PRESENT: Debbie Godden - Accounting Manager, Kim Natoli - Port Employee, and Micha Ordway - Port Counsel on Zoom.

ABSENT: Mr. William Scriber - Executive Director; on medical leave.

EXECUTIVE SESSION

Motion 05-15-2301: A motion was made by Mr. Delia to move to executive session to discuss personnel matters with counsel. Ms. Macey seconded the motion at 4:38 PM. Motion passed. 5-Aye, 0-Nay. Ms. Zeller not present during this motion.

Ms. Zeller joined the meeting at 4:40 PM.

Motion 05-15-2302: A motion was made by Ms. Zeller to resume the regular monthly meeting at 5:10 PM. Motion seconded by Dr. Kares Smith. Motion passed. 6-Aye, 0-Nay.

APPROVAL OF MINUTES

Motion 05-15-2303: A motion was made by Dr. Kares Smith to approve the minutes of the April 24, 2023 meeting. Motion was seconded by Mr. Delia. Motion passed. 6-Aye, 0-Nay.

ADMINISTRATIVE OPERATIONAL REPORT

Mr. McMahon, Supervisor of Development & Maintenance presented the Administrative Operational Report to the Board and addressed any questions or comments.

Report Topics:

Monthly operations update – April 2023

Update on projects:

- Mr. McMahon spoke about the need for a 150' JLG lift rental to relocate a dust valve on the silo, and relocate the valve to a lower level of the platform that is accessible via the silo stairs. It would save money in the future.
- East Side Project has been completed – finished the wall, filled it in, installed blacktop, and added new track. It is now ready to receive cars and/or aluminum.
- West Pier Project – awaiting bid documentation.
- Goble West Side – preparation of the sidewalks, laid concrete on the west-side of the pier for the fingers for the marina, more concrete to be poured, and more preparation of the walkways for next phase.

- LT-5 rope has been delivered; anticipate re-tying the vessel soon.
- First load of potash was delivered 04/28/2023.
- First aluminum barge was delivered 04/29/2023.
- Aluminum barge expected at approximately 9:30 AM on 05/16/2023. It will be one 8-hour shift for the longshoremen.
- BBC Washington anticipated arrival on 06/10/2023, with cargo going to the Rochester area.
- Spoke with David Marceau with Castalooop/Logistec, and we are expecting a vessel from Finland to arrive in June however we have not spoke about the components coming off of that.
- June or July there will be a transformer coming in on rail, and being discharged from rail to truck, being transported to the nuclear plant.
- Potash intake arriving next week; ten railcars of potash will be placed in the domes.
- Ms. Cosemento read a portion of the letter Mr. Scriber submitted to the board. Mr. Scriber's return to work is 05/24/2023.

ADMINISTRATIVE FINANCIAL REPORTS

Motion 05-15-2304: A motion was made by Mr. Schneider to accept the April Primary and Subsidiary Financial Reports as presented. Motion seconded by Mr. Delia. Motion passed. 6-Aye, 0-Nay.

Primary Financial Reports

Cash Position
Balance Sheet
Profit & Loss Statement

Subsidiary Financial Reports

Monthly Bills
Accounts payable
Accounts Receivable
Loan Summary
Schedule of Assets
Sales Report

Mr. Schneider commented that there was not much change in the first month of the new fiscal year. Mr. Delia inquired about the number of vessels coming in this year; Mr. McMahon commented that there would be fewer vessels than last year due to not having the windmill projects this year, however, there will be multiple projects this year.

Chairman's Report: Mr. Enwright had nothing to report.

Committee Reports:

Executive Committee: Ms. Cosemento spoke about she and Mr. McMahon attending a Micron Town Hall Meeting that was held at SUNY Oswego's Sheldon Hall about a week ago. Ms. Cosemento commented that the meeting went well, that there were several good questions asked,

and that the Port was well received. Ms. Cosemento indicated that Micron is investing in communities, supporting community activities and groups such as local YMCA's, schools, and other venues. Mr. McMahon stated that Micron will utilize the Port.

Audit and Finance Committee: Mr. Schneider had nothing to add after discussing the March Primary and Subsidiary Financial Reports as presented. Ms. Godden stated that the auditors will be onsite in about one week.

Governance Committee: Dr. Kares Smith had nothing to report.

Planning and Development Committee: Ms. Macey had nothing to report.

OLD BUSINESS: None.

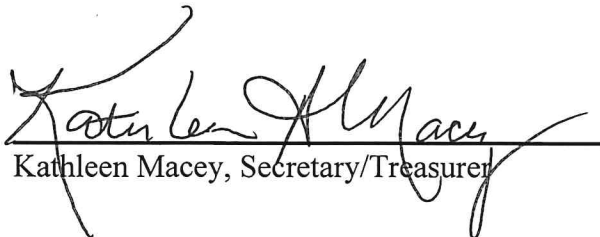
NEW BUSINESS:

Motion 05-15-2305: A motion was made by Ms. Zeller to make a donation for a Tee-sign at the Oswego Opera Theater Golf Tournament that will take place on 06/17/2023. Motion was seconded by Ms. Macey. Motion passed. 5-Aye, 0-Nay, 1-abstain.

Motion 05-15-2306: A motion was made by Ms. Zeller for the Port to purchase a Ferris zero-turn lawn mower. The motion was seconded by Dr. Kares Smith. Motion passed. 6-Aye, 0-Nay.

ADJOURNMENT

Motion 05-15-2307: A motion was made by Ms. Zeller and seconded by Mr. Delia to adjourn the regular monthly meeting @ 5:31 PM. Motion passed. 6-Aye, 0-Nay.


Kathleen Macey, Secretary/Treasurer