

PORT OF OSWEGO AUTHORITY
Regular Monthly Meeting
Monday, April 24, 2023

CALL TO ORDER: Ms. Cosemento called the meeting to order at 4:38 PM.

PRESENT: Francis Enwright - Chairperson on Zoom; Constance Cosemento -Vice Chairperson; Dr. Ranjit Dighe - Secretary/Treasurer; Stanley Delia, Kathleen Macey, Dr. John Kares Smith, Tom Schneider, Diane Zeller, and William Scriber - Executive Director on Zoom.

ALSO PRESENT: Pat McMahon - Supervisor of Development & Maintenance, Debbie Godden - Accounting Manager, Kim Natoli - Port Employee.

APPROVAL OF MINUTES

Motion 04-24-2301: A motion was made by Mr. Delia to approve the minutes of the March 20, 2023 meeting and April 4, 2023 special meeting regarding the sale of the Liebherr Crane. Motion was seconded by Dr. Kares Smith. Motion passed. 6-Aye, Nay-0. Ms. Zeller not present during this motion.

ADMINISTRATIVE OPERATIONAL REPORT

Mr. McMahon, Supervisor of Development & Maintenance and Mr. William Scriber, Executive Director presented the Administrative Operational Report to the Board and addressed any questions or comments.

Report Topics:

Monthly operations update – March 2023

Update on projects:

- Mr. McMahon spoke about the West Dock projects – awaiting a callback from Carl Rode in regards to the FEMA West Pier repairs that are going out to bid.
- There will be a contractor loading cable on barges for the Caldwell Marine-Stoney Island Project; will take approximately two months to complete.
- Working on the Inter-Lake Container study.
- Mr. Scriber described two grants that are progressing – the EDA grant, which we have been working on for four months. This grant would be for additional rail into the Port that would provide 1/3 more rail capacity, a new ship loader with a remote articulating head that would double the loading speed for grain. This would allow us to fill ships in a more staggered way.
- Port Infrastructure Development Program (PIDP) Grant – This grant is due 4/28/2023 and it is possible it will not be complete this cycle. There are large estimation on costs that C&S has not been able to produce yet.
- Working closely with Austin Wheelock, the new Executive Director of Operation Oswego County. Will be working together on Micron and other projects. This partnership will be the new normal for the Port, facilitating business and job development in Oswego County.

- Breakwall Projects – we have quoted three companies, received email stating \$10 million going out in 2024. We will have one of the larger companies working at the Port for most of next year.
- Mr. McMahon spoke about a survey company for the LT-5. He is waiting for further information from Mercedes Niess. The Port agreed to pay for half of the invoice for the survey.
- In regards to the LT-5, priced and ordered two (2) 250’ mooring ropes, which should arrive in about a week.
- The first shipment of potash is arriving on Thursday, April 27; to be placed in the domes. The first aluminum barge of the season is arriving April 29.
- Mr. Enwright inquired about progression of Dome 4, the RV park, and new marina. Mr. McMahon advised that the landscaping and placement are complete, and concrete would be installed this week at the marina; docks are being built and will be delivered two or three at a time on tractor trailer in about two weeks and will be staged at the west-side dock. Rombough Electric will be ready after WD Malone completes their portion. Mr. Scriber stated that Dome 4 and RV park progress will be discussed in Executive Session.

ADMINISTRATIVE FINANCIAL REPORTS

Motion 04-24-2302: A motion was made by Mr. Schneider to accept the March Primary and Subsidiary Financial Reports as presented. Motion seconded by Dr. Dighe. Motion passed. 7-Aye, Nay-0.

Primary Financial Reports

Cash Position
Balance Sheet
Profit & Loss Statement

Subsidiary Financial Reports

Monthly Bills
Accounts payable
Accounts Receivable
Loan Summary
Schedule of Assets
Sales Report

Mr. Schneider commented that the Fiscal Year ended on March 31, 2023, and these would be the numbers that would be audited. There will be adjustments made to these, primarily to the non-cash items. The Balance Sheet and Operating section of the P&L shows a strong position.

Chairman’s Report: Mr. Enwright spoke of a defect in a valve in the top of the silo lift. There have been issues with this valve malfunctioning at the start of use after winter. Mr. Enwright spoke of approving increasing Mr. McMahon’s spending limit until Mr. Scriber returns. They have been working on contract renewals.

Committee Reports:

Executive Committee: Ms. Cosemento spoke about her attending a tourism convention at the local convention center at the invite of Mercedes Niess. Ms. Cosemento spoke to Christina Kruse with the Planning Leader Associate for National Oceanic and Atmospheric Administration (NOAA), and how Oswego could be a possible future site for NOAA. Ms. Cosemento will facilitate a future meeting with Board Members and Ms. Kruse regarding this (possible Zoom meeting).

Audit and Finance Committee: Mr. Schneider had nothing to add after discussing the March Primary and Subsidiary Financial Reports as presented.

Governance Committee: Dr. Kares Smith was encouraged by Mr. Enwright to recontact the legal team for status that the Port has two issues, regarding compensation and insurance, that we have been operating with these for some time, and they should be written out in handbook and elsewhere. Dr. Kares Smith did contact Port Counsel, Micha Ordway, who forwarded these issues to another attorney. Still awaiting law firm and will advise. Ms. Godden has been in contact with Mr. Ordway regarding compensatory time; still awaiting SPD, which is almost complete.

Planning and Development Committee: Dr. Dighe – no report.

OLD BUSINESS: None.

NEW BUSINESS: None.

EXECUTIVE SESSION

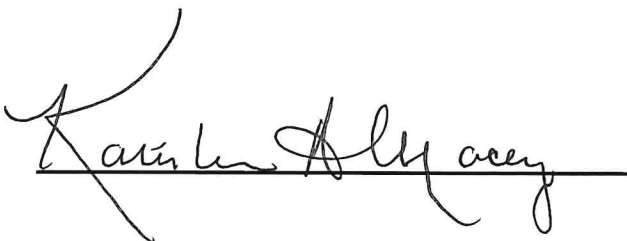
Motion 04-24-2303: A motion was made by Ms. Macey and seconded by Mr. Delia to enter Executive Session at 5:04 PM. Motion passed. 7-Aye, 0-Nay.

Motion 04-24-2304: Regular monthly meeting resumed at 5:43 PM.

Motion 04-24-2305: A motion was made by Mr. Schneider and seconded by Dr. Kares Smith to ratify the action that was taken last week to enhance the authority of Mr. McMahan to spend up the \$25,000.00 without Board approval while the Executive Director is unavailable due to medical leave. Motion passed. 7-Aye, 0-Nay.

ADJOURNMENT

Motion 04-24-2306: A motion was made by Ms. Zeller and seconded by Dr. Kares Smith to adjourn the regular monthly meeting @ 5:44 PM. Motion passed. 7-Aye, 0-Nay.

A handwritten signature in black ink, appearing to read "Kares Smith", written over a horizontal line.