

PORT OF OSWEGO AUTHORITY
Regular Board Meeting March 24, 2015

CALL TO ORDER

Terrence Hammill – Chairman, Michael Carroll – Vice Chairman, Thomas Gillen – Secretary, Jerry Brown, Kirk Coates, Dave Schermerhorn, John Smith, Kenneth Stevens, Zelko Kirincich - Executive Director, Mike Shanley – Counsel

CONSENT AGENDA

Mr. Smith made a motion to approve the consent agenda and Mr. Gillen seconded it. Motion passed.
Motion 03-24-1501

ADMINISTRATIVE REPORT – Executive Director & Administrative Services Manager

We have purchased a heavy 10,000 pound forklift, an additional container loader and six Top Handler attachments for the two 988 RTCH's thru the federal surplus program. Using previously purchased federal surplus equipment we were able to save on the transportation costs. CSX had a machinery breakdown in the Fulton to Oswego branch and now they are back up running so we are seeing an increase to 15-20 cars coming in at one time. We only have 3 days to unload them or we face late charges. We had approximately 70 law enforcement officers board the ship yesterday to do simulations on takedowns and distresses. There may be additional exercises while the ship is here. The East Connector Project/Rail Projects that were originally anticipated to be completed in 2014 will now be completed in the spring of 2015. We have interviewed 10 persons for security personnel this month. We have chosen three so far and interviews are continuing.

CHAIRMAN

Gave a presentation to the Association of Business and Professional Women of Oswego who were impressed with what is going on here at the port and the growth of our business. There is an addendum to the Code of Ethics packet handed out at last month's board meeting. Remember that 90 days past the end of our year we must do our board evaluation for the ABO.

ATTORNEY

No report

OLD BUSINESS

No Old Business

NEW BUSINESS

Mr. Stevens made a motion to award the Grain Loading-Unloading System contract to Emerald Equipment Systems for \$614,563.00 and Mr. Carroll seconded it. Motion passed with Mr. Schermerhorn abstaining. Motion 03-24-1502

Mr. Schermerhorn made a motion to authorize the Executive Director to enter into a lease renewal, which will include the following parameters:

- Minimum 15% Rate Increase
- Handling Fees of .07¢ per Bushel
- Rail Car Fees of \$40.00
- ILA Rate Increase
- CPI Index – Yearly

as minimum parameters, with Perdue AgriBusiness. The Executive Director will bring the final lease back to the Board for ratification and Mr. Brown seconded it. Motion passed. Motion 03-24-1503

Mr. Carroll made a motion to authorize the Executive Director to negotiate and execute an agreement with Durocher Marine Division/Kokosing Construction Company in excess of \$600,000.00 and Mr. Coates seconded it. Motion passed. Motion 03-24-1504

Mr. Carroll made a motion to approve a Full-Time Senior Security Officer position and Mr. Brown seconded it. Motion passed. Motion 03-24-1505

EXECUTIVE SESSION

Mr. Carroll made a motion to go into Executive Session to discuss personnel matters and Mr. Coates seconded it. Motion passed. Motion 03-24-1506

Mr. Brown made a motion to come out of Executive Session and Mr. Carroll seconded it. Motion passed. Motion 03-24-1507

ACTION FROM EXECUTIVE SESSION

No Action from Executive Session

ADJOURN REGULAR SESSION

Mr. Stevens made a motion to adjourn and Mr. Smith seconded the motion. Motion passed. Motion 03-24-1508



Thomas Gillen, Secretary/Treasurer

PORT OF OSWEGO AUTHORITY
Annual Meeting March 24, 2015

CALL TO ORDER

Terrence Hammill – Chairman, Michael Carroll – Vice Chairman, Thomas Gillen – Secretary, Jerry Brown, Kirk Coates, Dave Schermerhorn, John Smith, Kenneth Stevens, Zelko Kirincich - Executive Director, Mike Shanley – Counsel

CONSENT AGENDA

Mr. Coates made a motion to approve the Prompt Payment Policy, the Procurement/Minority/Disadvantage Business Policy, the MWBE Work Plan and Goals and Mr. Smith seconded it. Motion passed. Motion AM1501

Mr. Carroll made a motion to approve the FY 2015-2016 Annual Operating Budget and Mr. Brown seconded it. Motion passed. Motion AM1502

Mr. Carroll made a motion to table the appointment of a the Auditors for the Port of Oswego Authority FY 2014-2015 Annual Audit pending further information and Mr. Stevens seconded it. Motion passed. Motion AM1503

Mr. Carroll made a motion to affirm the Port Mission Statement and Key Performance Indicators for 2015-2016 and Mr. Coates seconded it. Motion passed. Motion AM1504

NEW BUSINESS

Mr. Schermerhorn made a motion to adopt a policy for any employee to opt out of the Ports Health Insurance Plan, with a 50% savings reimbursement to the employee. The employee must provide a written proof of other insurance coverage. The employee has the right to make this decision yearly. Mr. Brown seconded the motion. Motion passed. Motion AM1505

Mr. Carroll made a motion to approve the amendment to the terms and conditions of Mr. Kirincich's appointment to increase his salary to \$200,000.00 per year and Mr. Smith seconded the motion. Motion passed. Motion AM1506

Mr. Stevens made a motion to extend the terms of Mr. Kirincich's contract from 3/31/2017 to 3/31/2018, effective 4/1/2015 and Mr. Carroll seconded the motion. Motion passed. Motion AM1507

EXECUTIVE SESSION

No Executive Session

APPOINTMENTS AND ELECTIONS

Mr. Carroll made a motion to appoint Shanley Law Offices to serve as Port of Oswego Authority legal counsel for the period FY 2015-2016 and Mr. Gillen seconded it. Motion passed. Motion AM1508

Nominations for Chairman:

Terrence Hammill was nominated by Mr. Brown and Mr. Smith seconded it
Terrence Hammill appointed as Chairman unanimously

Nominations for Vice Chairman:

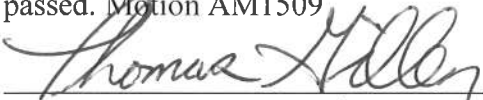
Michael Carroll was nominated by Mr. Stevens and Mr. Coates seconded it
Michael Carroll appointed as Vice Chairman unanimously

Nominations for Secretary/Treasurer:

Thomas Gillen was nominated by Mr. Schermerhorn and Mr. Brown seconded it
Thomas Gillen appointed as Secretary/Treasurer unanimously

ADJOURN

Mr. Gillen made a motion to adjourn the annual meeting and Mr. Coates seconded it. Motion passed. Motion AM1509


Thomas Gillen, Secretary/Treasurer